



Rec'd	OREA USE ONLY	Type Remit
App Rec	Fed Reg	<input type="checkbox"/> CC
Lic Iss	State Reg	<input type="checkbox"/> MO
Ct Iss	DSS	<input type="checkbox"/> PO
Late Pen Lic	Misc	
Late Pen Ct	Comp Fee	

RENEWAL APPLICATION

Read all directions on the reverse side prior to completing this form.

PART A

1. Application Level				
<input type="checkbox"/> Trainee License	<input type="checkbox"/> Residential License	<input type="checkbox"/> Certified Residential	<input type="checkbox"/> Certified General	
2. Current License Number				
License Number			Expiration Date	
3. Name as it Appears on Current License				
Last		First	Middle	
4. Social Security Number			5. Birth Date	
6. Business Name and Address of Record (Do not list a P.O. Box, Rural Route or Star Route) <input type="checkbox"/> Check if Change				
Name of Business		Number, Street and Suite Number		
City	County	State	Zip Code	
7. Mailing Address <input type="checkbox"/> Check if Change				
Number, Street and Suite Number				
City	County	State	Zip Code	
8. Physical Home Address (Do not list a P.O. Box, Rural Route or Star Route) <input type="checkbox"/> Check if Change				
Number, Street and Suite Number				
City	County	State	Zip Code	
9. Business Telephone Number			10. Home Telephone Number	
()			()	
11. E-mail Address (Please provide if you would like to receive updates and correspondence from OREA) <input type="checkbox"/> Check if Change				

I, _____ (name), declare under penalty of perjury that the foregoing information and information provided on all attachments is true and correct and that I have answered each question fully and truthfully and without any purpose of evasion or mental reservation. I understand that providing false information is grounds for denial or revocation of any license and may subject me to disciplinary action and/or criminal prosecution and punishment by imprisonment in state prison for 2, 3 or 4 years.

Executed this _____ day of _____ at _____ (city or county) _____ (state).

Signature _____

Name (please print) _____

MUST BE SIGNED AND CERTIFIED BY A NOTARY PUBLIC IF EXECUTED OUTSIDE THE STATE OF CALIFORNIA

CE Complete	Y	N	Comments:	OREA USE ONLY	
Orig Sig	Y	F/L			
Address Change	Y	N			
Ext	Y	N			
			Lic Renewed	By	Date

PART B - APPLICANT BACKGROUND INFORMATION

INSTRUCTIONS

- YOU MUST ANSWER EACH OF THE FOLLOWING QUESTIONS BY MARKING “YES” OR “NO”, WHICHEVER IS TRUE, AFTER EACH QUESTION.
- ALL “YES” ANSWERS MUST BE EXPLAINED ON A SEPARATE SHEET OF PAPER WHICH YOU MUST ATTACH TO THIS APPLICATION FORM. EACH ADDITIONAL SHEET MUST BE SIGNED BY THE CONTROLLING PERSON APPLICANT.
- FAILURE TO DISCLOSE PERTINANT INFORMATION MAY RESULT IN THE DELAY OR DENIAL OF YOUR APPLICATION.
- PROVIDING FALSE INFORMATION MAY ALSO SUBJECT YOU TO DISCIPLINARY ACTION OR CRIMINAL PROSECUTION.

1. Have you ever used or been known by any name other than, or in addition to, the name listed on the reverse side of this application? If yes, list all such other names.
 No Yes, explain: _____
 Previously Disclosed
2. Have you resided outside the State of California at any time during the past 5 years? If yes, list all addresses at which you resided outside of California during this period.
 No Yes, explain: _____
 Previously Disclosed
3. Have you ever been convicted in California or anywhere else of a criminal offense other than a minor traffic offense? If yes, please indicate all such offenses including the date and location of conviction. For purposes of this question, a minor traffic offense is one for which the maximum fine which could have been imposed is \$100 or less. To expedite review of your application, please attach a copy of the police report and a certified copy of the court docket, complaint and judgement showing the final disposition (sentence) of the case. NOTE: Termination of probation and dismissal of the matter pursuant to Penal Code Section 1203.4 does not relieve you of the requirement to disclose any conviction when applying for a license issued by the Office of Real Estate Appraisers.
 No Yes, explain: _____
 Previously Disclosed
4. Are you now or have you ever been placed on probation or parole on terms which restricted or limited your contact or dealings with any financial or real estate related activity or business or otherwise restricted your acting in a fiduciary capacity? To expedite review of your application, please attach a certified copy of the court records, including the complaint, complete docket, judgement and sentence, and probation report and attach a copy of the police report(s) and/or investigating agency records.
 No Yes, explain: _____
 Previously Disclosed
5. Have you ever been prohibited from participating in the affairs of any insured depository institution pursuant to Section 19(a) of the Federal Deposit Insurance Act?
 No Yes, explain: _____
6. Do you presently have criminal charges pending before any court of law? If so, please specify the court in which the matter is pending, the case number and charges and submit a copy of the police report, and a certified copy of the complaint and docket.
 No Yes, explain: _____
7. Do you currently hold a professional or vocational license issued by any other governmental agency? If yes, please identify the license held, the license number and the issuing agency.
 No Yes, explain: _____
8. Have you ever been disciplined or had a penalty imposed by any governmental agency, including OREA, with respect to your activities as a licensee of that agency? Attach a copy of the police report(s) and/or investigating agency records.
 No Yes, explain: _____
 Previously Disclosed

READ THE FOLLOWING INFORMATION BEFORE COMPLETING THE INITIAL APPLICATION

- Do not write in the shaded areas.
- Type or print clearly in blue or black ink.
- Photocopies of completed forms are not acceptable.
- All fees must be paid by pre-printed personal check, company check, cashier's check, certified check, money order or government purchase order.
- Fees cannot be refunded. By statute, all fees submitted are deemed earned upon receipt.
- Out-of-state addresses require a completed and notarized Consent to Service of Process (REA 3006).
- Submit copies of continuing education completion certificates with this form.
- All continuing education renewals must include a completed *Continuing Education Attachment* (REA 3017).
- All continuing education submitted must include the 7 hour National USPAP Update Course and the 4 hour course on Federal and State Laws and Regulations.
NOTE: A signed Federal and State Laws and Regulations may be submitted in lieu of the submitting proof of successful completion of Federal and State Laws and Regulations. However, the certification does not represent a 4-hour credit towards continuing education. It merely replaces the requirement of course attendance.
NOTE: Applicants who submit their application after their license expiration date will be required to submit an additional 7 hours of continuing education for each 6 month period their application is received late.
- Sign and date this form prior to submittal.
- If you have any questions, please write to the address listed below or call (916) 552-9000.
- Mail completed applications, fees and required documents to:

**OFFICE OF REAL ESTATE APPRAISERS
 1102 Q Street, Suite 4100
 Sacramento, CA 95811**

FEES

Trainee License

Renewal Application	\$150
Renewal Issuance	\$150
Child Support Review	<u>\$ 10</u>
Total Renewal Fees	\$310

Residential License

Renewal Application	\$150
Renewal Issuance*	\$225
Child Support Review	<u>\$ 10</u>
Total Renewal Fees	\$385

Certified Residential and Certified General

Renewal Application	\$150
Renewal Issuance*	\$275
Child Support Review	<u>\$ 10</u>
Total Renewal Fees	\$435

* Includes \$75 federal registry fees.

Activities which require a real estate appraisers license cannot be conducted after the expiration date of a license. Failure to renew a license within 2 years of the expiration date will require the submittal of a new Initial Application (REA 3001), application review, examination and issuance fees, all current qualifying material, retesting and must meet all requirements for new licensees.

LATE RENEWAL FEES

In addition to the fees listed above, applicants who submit their renewal application after their license expiration date will be required to pay the following penalties:

0 - 24 months late \$125

INSTRUCTIONS

1. TYPE OF APPLICATION--Mark the box for the license type you are renewing.
2. CURRENT LICENSE NUMBER--The license number and expiration date of your current license.
3. NAME AS IT APPEARS ON LICENSE--Your name as it appears on your current license.
4. SOCIAL SECURITY NUMBER--Your social security number is mandatory. OREA cannot issue licenses without a social security number issued by the U.S. Social Security Administration (Business and Professions Code Section 11340).
5. BIRTHDATE--Your date of birth (mm/dd/yy).
6. BUSINESS NAME AND ADDRESS OF RECORD--The name of your business or employer name. The business address of record is mandatory information. Do not list a P.O. Box, Rural Route or Star Route. If a physical address is not available, indicate the physical location (i.e., the nearest intersection and distance from it). If a business address is REA 3012 (Revised 01/03/11) page 3 of 3

- not available your physical residence address may be provided. Please Note: Information required is public record. If this is a change of address, mark the appropriate box.
7. MAILING ADDRESS OF RECORD--Your mailing address. If this is a change of address, mark the appropriate box. Information required is public record.
8. PHYSICAL HOME ADDRESS--The physical location of your home address. Do not list a P.O. Box, Rural Route or Star Route. If a physical address is not available, indicate the physical location (i.e., the nearest intersection and distance from it).
9. BUSINESS TELEPHONE NUMBER--Your business telephone number. Information required is public record.
10. HOME TELEPHONE NUMBER--Your home telephone number.
11. EMAIL ADDRESS -- Your email address. By providing your email address OREA can send you updates and correspondence.