



BUSINESS, CONSUMER SERVICES AND HOUSING AGENCY
GOVERNOR EDMUND G. BROWN JR.

BUREAU OF REAL ESTATE APPRAISERS
1102 Q Street, Suite 4100, Sacramento, CA 95811
P 916.552.9000 F 916.552.9007 | www.brea.ca.gov



BREA USE ONLY

UPGRADE APPLICATION

- ▶ Type or print clearly in blue or black ink and provide an original signature.
- ▶ All fees paid must be paid by pre-printed personal check, company check, cashier's check, certified check, money order, or credit card (see form REA 2030 to pay by credit card).
- ▶ By Statute, all fees submitted are deemed earned upon receipt and cannot be refunded.
- ▶ All out-of-state addresses require a completed and notarized Consent to Service of Process (REA 3006).
- ▶ Examination fees are paid directly to the examination test center at the time of the examination.
- ▶ Once you pass the examination you will be required to submit work samples for review and approval prior to being issued a license.
- ▶ Please refer to www.brea.ca.gov/html/LicenseFees/shtml for up to date license application fees.
- ▶ If you have any question, please write to the address listed or call (916) 552-9000.
- ▶ Mail completed application, fee and qualifying documentation to:

BUREAU OF REAL ESTATE APPRAISERS
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Sacramento, CA 95811

PART A - APPLICANT INFORMATION

- Check this box if you are currently or have ever served in the United States military (documentation required).
- Check this box if you are married to, or are in a domestic partnership, or other legal union with an active member of the United States military assigned to active duty in California (documentation required).

1. Level Upgrading To			
<input type="checkbox"/> Residential License		<input type="checkbox"/> Certified Residential	<input type="checkbox"/> Certified General
2. Name As It Appears On Current License			
Last	First		Middle
3. Current License Number			
License Number		Expiration Date	
4. Social Security Number		5. Date of Birth	
6. Business Name and Address of Public Record			<input type="checkbox"/> Check if Change
Name of Business			
Address			
City	County	State	Zip Code
7. Mailing Address of Public Record <input type="checkbox"/> check if same as business address			<input type="checkbox"/> Check if Change
Address			
City	County	State	Zip Code
8. Physical Home Address (Do <u>not</u> list a P.O. Box)			<input type="checkbox"/> Check if Change
Address			
City	County	State	Zip Code
9. Business Telephone Number		10. Home Telephone Number	
11. Email Address			

PART B - APPLICANT BACKGROUND INFORMATION

INSTRUCTIONS

- YOU MUST ANSWER EACH OF THE FOLLOWING QUESTIONS BY MARKING "YES" OR "NO", WHICHEVER IS TRUE, AFTER EACH QUESTION.
- ALL "YES" ANSWERS MUST BE EXPLAINED.
- FAILURE TO DISCLOSE PERTINENT INFORMATION MAY RESULT IN THE DELAY OR DENIAL OF YOUR APPLICATION.
- PROVIDING FALSE INFORMATION MAY ALSO SUBJECT YOU TO DISCIPLINARY ACTION OR CRIMINAL PROSECUTION.
- IF NECESSARY, PLEASE ATTACH YOUR ANSWER TO THIS PAGE ON A SEPARATE PIECE OF PAPER.

1. Have you ever used or been known by any name other than, or in addition to, the name listed in Part A of this application?
 No Yes, *explain* _____
2. Do you presently have criminal charges pending before any court of law? If so, please specify the court in which the matter is pending, the case number and charges and submit a copy of the police report, and a certified copy of the complaint and docket.
 No Yes, *explain* _____
 Previously disclosed
3. Have you ever been convicted in California or anywhere else of a criminal offense other than a minor traffic offense? If yes, please indicate all such offenses including the date and location of conviction. For purposes of this question, a minor traffic offense is one for which the maximum fine which could have been imposed is \$100 or less. **NOTE: 1)** Termination of probation and dismissal of the matter pursuant to Penal Code section 1203.4 does not relieve you of the requirement to disclose any conviction for purposes of this application; however, **2)** Convictions adjudicated in the juvenile court or convictions more than two years old under California Health and Safety Code, sections 11357(b), (c), (d), (e), or 11360(b) should not be reported.
 No Yes, *explain* _____
 Previously disclosed
To expedite review of your application, please attach a copy of the police report and a certified copy of the court docket, complaint and judgement showing the final disposition (sentence) of the case.
4. Do you currently hold a professional or vocational license issued by any other governmental agency (i.e. Real Estate License)? If yes, please identify the license held, the license number and the issuing agency.
 No Yes, *explain* _____
5. Have you ever been disciplined or had a penalty imposed by any governmental agency, including OREA, with respect to your activities as a licensee of that state? If yes, attach a copy of the policy report(s) and/or investigating agency records from any other agency.
 No Yes, *explain* _____
 Previously disclosed

I certify under penalty of perjury that the foregoing information and information provided on all attachments is true and correct and that I have answered each question fully and truthfully and without any purpose of evasion or mental reservation. I understand that providing false information is grounds for denial or revocation of any license and may subject me to disciplinary action and/or criminal prosecution and that, if licensed, I will not violate the provisions of the Real Estate Appraisers' Law nor abuse the privileges of a real estate appraiser license. I understand that if I fail to qualify for this license for any reason or withdraw this application, the Office of Real Estate Appraisers cannot refund the fees submitted with this application.

Signature _____

Date _____

INSTRUCTIONS

PART A

1. **LEVEL OF UPGRADE APPLICATION** - Mark the box for the level for which you wish to apply for upgrade. Mark one box only. Include the appropriate fee. Please refer to www.brea.ca.gov/html/LicenseFees/shtml for up to date license application fees.
2. **CURRENT LICENSE NUMBER** - Your License Number.
3. **NAME** - Your name as it appears on your license.
4. **SOCIAL SECURITY NUMBER** - Your Social Security Number.
5. **BIRTHDATE** - Your date of birth. (mm/dd/yyyy)
6. **BUSINESS NAME AND ADDRESS OF RECORD** - The name of your business or employer name. Your physical business address of record is mandatory information. If a physical address is not available, indicate the physical location (i.e., the nearest intersection and distance from it). If a business address is not available your physical residence address may be provided.
Note: The information required is public record.
7. **MAILING ADDRESS** - Your mailing address, if it is different from your business address. **The information required is public record.**
8. **PHYSICAL HOME ADDRESS** - The physical location of your home address. Do not list a P.O. Box. If a physical address is not available indicate the physical location (i.e., the nearest intersection and distance from it).
9. **BUSINESS TELEPHONE NUMBER** - Your business telephone number. **The information required is public record.**
10. **HOME TELEPHONE NUMBER** - Your home telephone number.
11. **EMAIL ADDRESS** - Your email address.

PART B

1 - 5. BACKGROUND QUESTIONS - Please answer all of these questions and attach any required additional information to this application.

SIGNATURE OF APPLICANT - Please sign, and date the application..

Privacy Information

Section 1798.17 of the Civil Code requires this notice be provided when collecting personal or confidential information from individuals. *Each individual has the right to review personal information maintained by this Agency, unless access is exempted by law.*

**Bureau of Real Estate Appraisers
Custodian of Records
1102 Q Street, Suite 4100
Sacramento, CA 95811
Telephone: (916) 552-9000**

General powers of the Chief, Sections 11310 and 11313 of the Business and Professions Code authorizes the maintenance of this information. Business and Professions Code Section 30, Chapter 1361, Section 1, requires each real estate appraiser licensee to initially provide to the Bureau of Real Estate Appraisers his or her social security number which will be furnished to the Franchise Tax Board. Your social security number shall not be deemed a public record and shall not be open to the public for inspection. The Franchise Tax Board will use your number to establish identification exclusively for tax purposes. The Real Estate Appraisers Law or Regulations of the Chief require applicants to provide the Bureau of Real Estate Appraisers with specific information. If all or any part of the required information is not provided, processing may be delayed. In addition, the Chief may suspend or revoke a license, or in the case of a license applicant, may deny the issuance for misstatements of facts (including a failure to disclose a material fact) in an application for a license. The information requested in this form is primarily used to furnish license status information to the Bureau of Real Estate Appraisers, and to answer inquiries and give information to the public on license status, mailing and business addresses and actions taken to deny, revoke, restrict or suspend licenses for cause. This information may be transferred to real estate appraisal licensing agencies in other states, law enforcement agencies (City Police, Sheriff's Departments, District Attorneys, Attorney General, F.B.I.), and any other regulatory agencies (i.e., Department of Corporations, Department of Insurance, Department of Real Estate, Department of Consumer Affairs, California Bar Association).