



State of California
Office of
Real Estate Appraisers

When a Temporary Practice Permit is Not Required

- A Temporary Practice Permit is not required if the appraisal to be performed is not associated with a federally related transaction.
- For federally related transactions, a Temporary Practice Permit is not required if the out-of-state appraiser affiliates with a California licensed appraiser. In this case, the out-of-state appraiser is not permitted to reach a final conclusion of value, and may not sign the report. The California licensed appraiser must make the determination of value, sign the report, disclose the assistance provided by the out-of-state appraiser, and accept full responsibility for the entire appraisal.



For additional information contact us at:

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or write to:

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OREA

Guide to
**Temporary
Practice Permits**
For Out-of-State
Real Estate Appraisers



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REQUIREMENTS FOR TEMPORARY PRACTICE PERMITS

A n appraiser who holds a valid license in a good standing in another state may apply for a Temporary Practice Permit to perform a real property appraisal in California.

General Guidelines

The following are general guidelines regarding Temporary Practice Permits:

- A Temporary Practice Permit will only be issued at the same classification as the current license issued by the state in which the applicant is licensed;
- A Temporary Practice Permit is valid for one year and for one appraisal of one property, or until the expiration of the license in his or her home state, whichever is sooner;
- The appraisal field inspections must be completed within 12 months of OREA's approval of the Temporary Practice Permit; and
- The state in which the applicant is licensed must not have been found to be out of compliance by the Appraisal Subcommittee.

Application Process

To receive a Temporary Practice Permit, a licensed out-of-state appraiser must submit:

- A completed *Request for Temporary Practice Permit* (California form REA 3009) or *Non-Resident Appraiser Application for Temporary Practice and Affidavit of Applicant* (national form);
- A separate *Request for Temporary Practice Permit* completed for each property;
- A completed *Consent to Service of Process* (California form REA 3006) or A *Consent to Service of Process Form* (national form);
- A completed *Statement of Citizenship, Alienage and Immigration Status* (California form REA 3030) along with proof of legal presence in the United States;
- All forms signed before and certified by a notary public if executed outside the state of California;

- A copy of the letter of engagement, contract or other document provided by the client as evidence of the work to be performed (if the assignment was entirely verbal, describe in writing the appraisal assignment to be performed);

- The address of the property to be appraised (for this purpose parcel numbers may be used if the street address is not available);

- An original Letter of License History, not more than 30 days old, from each state in which the applicant is licensed; and

- All required fees, paid by personal check, cashier's check, certified check, money order or government purchase order, as shown on the *Request for Temporary Practice Permit*.
